CHANGING COMMS PORTS

- 1 Plug in your USB.
- 2 Find *Device Manager* and open. (*Figure 1*)
- 3 Open the Ports (COM&LPT) folder. (*Figure 2*)
- 4 Once selected you will see a few items below, this will be your USB, and your other items that are plugged in to your computer (eg. mouse).
- 5 Keep an eye/make note of the items in the folder. When you remove your USB the list will refresh and your 'USB' will disappear.
- 6 When you find out which one has disappeared, plug your USB back in to the USB Port and select it in the items.
- 7 A communication Port window will open allowing you to see the features of the device and port. (*Figure 3*)
- 8 Once in the window, click on the port setting on the top.
- 9 Click ADVANCED...
- **10** Move your cursor down to the COM Port Number and onto the selection box. (*Figure 4*)
- **11** Select the COMM port you would like to change it to. *(Figure 5)*
- 12 Click *OK* and *OK* to finish.



Figure 1



Figure 3





Figure 5

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Figure 2